

# Parent Teacher Conference Bookings

Visit your school website, hover over the Parents menu and click on Parent Teacher Conferences.

1. Click on Register Now.

## Bookings

Open for Registration

Event Name	Registration Closes on	
October Parent Teacher Interviews	Oct 31, 2019	<a href="#">Register Now</a>

2. Enter your name, your email and the names of your children.

## Bookings

### October Parent Teacher Interviews

Step One: Enter your details.

Parent Name

Parent Email

Student #1 Name

Student #2 Name

[Add Another Student +](#)  
X Remove Last Added Student

[Next](#)

3. Select the class you wish to book a conference for, then select the

## Bookings

### October Parent Teacher Interviews

Step Two: Select Teachers

Bob Smith  
Select Class

Select Teacher

[Add Another Teacher +](#)

Barb Smith  
Select Class

Select Teacher

[Add Another Teacher +](#)

[Prev](#) [Next](#)

# Parent Teacher Conference Bookings

4. Once the classes and teachers are selected, click next.

## Bookings

### October Parent Teacher Interviews

#### Step Two: Select Teachers

Add special instructions here

**Bob Smith**  
Select Class  
Grade 1  
Select Teacher  
Mrs. Brown  
[Add Another Teacher +](#)

**Barb Smith**  
Select Class  
Grade 2  
Select Teacher  
Mr. Green  
[Add Another Teacher +](#)

[Prev](#) [Next](#)

5. Click on the days and time slots you would like to book. Click submit.

## Bookings

### October Parent Teacher Interviews

#### Step Three: Select Date & Time.

Add special instructions here

#### Monday, Oct 21st

	3:00pm	3:15pm	3:30pm	3:45pm	4:00pm	4:15pm	4:30pm	4:45pm	5:00pm	5:15pm	5:30pm
<b>Bob Smith</b>											
Mrs. Brown - Grade 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>Barb Smith</b>											
Mr. Green - Grade 2	<input type="radio"/>	<input type="radio"/>	-	-	-	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

#### Tuesday, Oct 22nd

	3:30pm	3:45pm	4:00pm	4:15pm	4:30pm	4:45pm	5:00pm	5:15pm	5:30pm	5:45pm	6:00pm
<b>Bob Smith</b>											
Mrs. Brown - Grade 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-
<b>Barb Smith</b>											
Mr. Green - Grade 2	-	-	-	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-

#### Wednesday, Oct 23rd

	4:00pm	4:15pm	4:30pm	4:45pm	5:00pm	5:15pm	5:30pm	5:45pm	6:00pm	6:15pm	6:30pm
<b>Bob Smith</b>											
Mrs. Brown - Grade 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-	<input type="radio"/>	<input type="radio"/>
<b>Barb Smith</b>											
Mr. Green - Grade 2	-	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-	<input type="radio"/>	<input type="radio"/>

[Prev](#) [Submit](#)

# Parent Teacher Conference Bookings

6. When you have successfully booked your conferences, you will see this message.

## Bookings

### October Parent Teacher Interviews

#### Confirmation of Bookings for: Bill Smith

An email has been sent to bill.smith@email.com confirming your bookings. If bill.smith@email.com is not your correct email address [click here](#) to update it and resend the confirmation email.

Please contact the school with any questions.

**Bob Smith**

Grade 1: Mrs. Brown

**Date & Time:** Wednesday, Oct 23rd: 4:00pm (15 min)

[X Delete booking](#)

**Barb Smith**

Grade 2: Mr. Green

**Date & Time:** Wednesday, Oct 23rd: 4:15pm (15 min)

[X Delete booking](#)

7. You will receive an email confirmation when you have registered. You can click on the link at the bottom of the email if you need to change your booking, as long as the registration period is open.



Lethbridge Training Website October Parent Teacher Interviews Bookings

## October Parent Teacher Interviews Bookings

### Bookings for: Bill Smith

**Your bookings are listed below.**

**Bob**

**Grade 1: Mrs. Brown**

You can view, change, or cancel your bookings by [clicking here](#).