

Nicholas Sheran School Council Meeting Minutes

September 22nd, 2021

Purpose of School Council (ASCA website):

School councils are structured groups of parents, principals, teachers, secondary students and community representatives who work together to effectively support and enhance student learning. They provide a means for members of the school community to consult with and provide advice to the principal and the school board.

1. **WELCOME & Introductions-** Dawn Walmsley, Stephen Woodcock, Jeanine Miklos (gr 4), Jessica Foster (EEP), Lindsay O'Brien (EEP, gr 2), Tisha Elford (Gr 1, 2 & 4), Ryan Vogt (gr 1), Vithanage Amarasinghe (gr 2), Julie Smith (K & gr 4), Kristina Hurkens (gr 4), Locke Spencer (K), Stacy Burton (5), Megan Laszynski (K), Nazia, Ryan Elford

2. **Approval of AGENDA:** approved by Tisha Elford - seconded by Jeanine Miklos

3. **Approval of MINUTES:** will be emailed out

4. **Minutes will be taken today by Jeanine Miklos.**

5. AGM- Election of Officers

- a. President/Chairperson- Tisha Elford
- b. Vice President/Vice Chairperson- Kristina Hurkens
- c. Secretary- Jeanine Miklos
- d. Treasurer- Ryan Vogt
- e. Division Council Reps- Locke Spencer/Tisha Elford

6. REPORTS

- a. **Administration Report: Dawn Walmsley and Stephen Woodcock**

School Goals/Assurance Plan - Dawn

Staggered entry August/September went well. Staff and parents enjoyed the staggered entry. Our school grew with the boundary changes, there are currently 370 students in the EEP to grade 5 classes. NS was able to add an AM Kindergarten teacher, a grade 4, part time grade 2, and is going to hire a part time grade 3 teacher and a part time grade 5 teacher to support our students in larger classes. We will be in touch if your child is affected.

Still navigating AHS rules, Covid and all that comes with it. Field trips and parent volunteers are on hold. We are in charge of making sure staff and students are safe. Recognize that everyone has different viewpoints. We comply with what is asked but please contact Steve or Dawn if you would like clarification and how we can provide the best support for our students and families.

Masks – we do need help with parents sending them and an extra one every day. The cost now comes out of our school budget. Keep our students engaged with announcements on TEAMS and include the students by having them on during the announcements too.

Terry Fox Walk - met and beat our goal of \$700 (\$814).

THANK YOU FOR YOUR TIME AND COMMITMENT TO OUR SCHOOL!

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In the process of planning activities and lessons for Truth and Reconciliation Week next week. Orange Shirt Day on Sept 29th. No school Sept 30th. Many activities provided city wide to promote involvement and awareness of this day.

Picture Day Sept 28th.

Class pictures will be at a later date.

Highlight Reel for this month - Steve

Core Values: We were a Leader in Me school 3 years ago, as a staff we determined our values and characteristics of the ways of students contribute to the community and created our values: Collaboration, Responsibility, Compassion and Resilience.

Use the Imagine a...World, Place, etc. (books)

Talk about inclusion: Everybody Needs a Rock (book). Each class does individual lessons for math, science, social and language arts. Talk about the 4 values every day. Focus on values for every assembly and recognize students. Engaging with students during assemblies on TEAMS. Getting the students involved. Students may be recognized with bracelets, in the hallways, assemblies, etc.

Welcome to NS video made in June for new families on Twitter, Facebook and our website.

Starting a student leadership club: have students from each class come together in a safe way to set up special days and shape the way we do things here and promote special days in their classrooms.

The Division has announced that the MyBusStop app is working and info in on the division web page (password: southland codes). Password and code put into the chat by Steve.

Working in making parents aware of parking lot and entrance way, especially in the mornings.

Bookmobile is at NS on Wednesdays from 2:30-4:30. Will be working with classrooms and offer book bins, reading programs, etc. Everyone is welcome to check it out after school.

October 14th and 15th will be Parent Conferences for grades 1-5. Kindergarten interviews are at a later date. Discuss personal growth, academics, conversation about strengths and areas where the students could grow. Students need time to settle in. Teachers will reach out, link will be on the website to register to book appointments through TEAMS.

Dawn posted important dates in the chat.

Assurance Plans - Dawn

Formerly School Goals which was a 3 year education plan. Dawn provided pictures of student bulletin boards in the hallways. Balanced approach to accountability with the goal of improvement. 3 main goals of achievement: Achievement, academic learning, great outcomes in literacy and numeracy focusing on Truth and Reconciliation, Indigenous experiences, being active, healthy and well, uniqueness, ongoing feedback to reflect on progress. Inclusion - learning environments are welcoming, safe, respectful and caring. Adaptive to all needs, shared understanding of an inclusive school, school accesses services to enhance learning (OTs, PTs, hearing teachers, etc.) To establish, promote and sustain inclusive learning. Universal values commitments (class meetings, parent phone calls.) Innovation - staff respond with skill and competence. Collaborative engagements - growth planning, Digital technology, thinking routines.

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b. **Treasurer Report: Ryan Vogt**

Set up new signing authorities at the bank (1st Choice Credit Union) to sign cheques or approve e-transfers
Hot lunches, Christmas activities (staff lunch, student snack), Teacher's Convention
Monthly updates
Fundraising
Transfer to Society at the end of the year

c. **District Council Report: Locke Spencer**

Shared with another parent
Updates from the school division
Tisha will be back-up District Council rep – finds them very insightful, everyone is invited
Next meeting Oct 4th

d. **Society Report: Locke Spencer**

Banks money from Parent Council
Electing officers at meeting after this

7. New dates for school council meetings for the 2021/2022 school year:

Does the 3rd Wednesday of the month work for our new Council? Yes

Can decide closer to December if we need to have a December meeting? Decide closer to the date

8. NEW Business

Hot Lunch: Subway, Edo, Boostma Bakery (\$5 donuts with 50% going to Parent Council), Boston Pizza, Kernals
In need of volunteers – will send out email to parents to try for 3 person committee
Staff Appreciation Budget- Tisha Elford: dad is a recognition coach, started doing a staff appreciation at other schools and would like to present staff appreciation 3 times a year with a budget. Helps feel staff feel valued. Would like to request a budget for staff appreciation. Stacy Burton runs a bakery and would like to help out.
Events- Caroling in the evening, pjs, hot chocolate and cookies in the gym with Santa. Was virtual last year. Virtual family fitness event for prizes (Tisha)
Fund Raising- Cash drive, bake sales, At Probe they did an ABC fundraiser or online silent auction (Stacy), at Westminster they did a Ben's Beef Jerky sale (Kristina), Locke prefers Cash Drive, also thought the Craft Sale was helpful. Tisha said at MMH they did Booster Juice, cookie jars, Ben's Beef Jerky, Boostma Donuts. Ryan suggested Let's Pasta.

9. Adjourn: Tisha - seconded by Ryan at 7:38

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Member Roles School Council

Chair It is expected that the school council chairperson will be a parent of a student attending the school. The chair should be someone who can work collaboratively and knows how to organize both programs and people. The chair should actively encourage others to become engaged in meaningful ways. Typical chairing duties include:

- chair all meetings of the school council
- coordinate with the principal to establish meeting agendas
- ensure that the operating procedures are current and followed • be the official spokesperson of the school council
- ensure there is regular communication with the whole school community
- stay informed about school board policy that impacts school council
- comply with the School Councils Regulation by providing the school board with an annual report that summarizes the school council's activities for the previous school year, including a financial statement relating to money, if any, handled by the school council

Vice-Chair On some school councils, the role of chair is shared, either through the creation of co-chairing positions or through the chair's dependence on the vice-chair to undertake part of the work. Typically, the vice-chair's duties are, in the event of resignation, incapacity or leave of absence of the chair, to fulfill the chair's responsibilities, and in the absence of the chair, supervise the affairs and preside at meetings of the school council.

Secretary The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting.

Treasurer If the school council is handling money, through fundraising activities or donations, the treasurer keeps accurate records of all financial transactions and ensure that records are available upon request of the school board or school community.

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