

Nicholas Sheran School Council AGM Minutes

September 21st, 2022 in the NS Community Room

Purpose of School Council (ASCA website):

School councils are structured groups of parents, principals, teachers, secondary students and community representatives who work together to effectively support and enhance student learning. They provide a means for members of the school community to consult with and provide advice to the principal and the school board.

Call to Order: Tisha E @ 6:35pm

WELCOME & Introductions: Dawn W, Steve W, Tisha E, Jeanine M, Locke S, Karma VS, Geraldine T, Alfredo A, Lindsay O, Sarah H

Approval of AGENDA/Second: Karma, Tisha

Approval of MINUTES/Second: Locke, Tisha

AGM- Election of Officers:

Member Roles School Council Chair It is expected that the school council chairperson will be a parent of a student attending the school.

* The chair should be someone who can work collaboratively and knows how to organize both programs and people. The chair should actively encourage others to become engaged in meaningful ways. Typical chairing duties include:

- chair all meetings of the school council
- coordinate with the principal to establish meeting agendas
- ensure that the operating procedures are current and followed
- be the official spokesperson of the school council
- ensure there is regular communication with the whole school community
- stay informed about school board policy that impacts school council
- comply with the School Councils Regulation by providing the school board with an annual report that summarizes the school council's activities for the previous school year, including a financial statement relating to money, if any, handled by the school council.

* Vice-Chair: On some school councils, the role of chair is shared, either through the creation of cochairing positions or through the chair's dependence on the vice-chair to undertake part of the work. Typically, the vice-chair's duties are, in the event of resignation, incapacity or leave of absence of the chair, to fulfill the chair's responsibilities, and in the absence of the chair, supervise the affairs and preside at meetings of the school council.

* Secretary: The school council secretary typically acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting and sends the report to the office administrator to post to the school's webpage.

*Treasurer: If the school council is handling money, through fundraising activities or donations,

the treasurer keeps accurate records of all financial transactions and ensure that records are available upon request of the school board or school community.

President/Chairperson: Tisha nominated by Jeanine. Tisha accepted.

Vice President/Vice Chairperson: Tisha nominated Karma. Karma accepted.

Secretary: Dawn nominated Lindsay, declined due to availability. Tisha nominated Locke. Karma suggested a shared position with Lindsay and Locke. Lindsay and Locke accepted co-secretary positions.

Treasurer: Tisha brought forward a written self-nomination from Lacey McLeod. No other nominations. Congratulations Lacey.

Division Council Reps: Lindsay and Tisha volunteered.

Administration Report: Dawn W:

Staggered Entry start-up went well. Our goal was to provide a positive and energetic start- we had good feedback from families! We had assemblies in the gym with all students on Tuesday September 6th and Wednesday September 7th.

Enrolment numbers by grade:

67	Kindergarten
57	Gr 1
61	Gr 2
54	Gr 3
52	Gr 4
74	Gr 5

364 K-5, 398 with EEP

Announcements are on Teams every morning. Acknowledge the land, sing/play O'Canada and announce birthdays. We are promoting more student involvement with announcements and highlighting the work that is being done in classrooms. Currently we have students doing Terry Fox announcements. We have collected \$400 towards our goal of \$700 so far!

We are building our Breakfast Club. We received a Nutrition grant from the Alberta Government and have hired a Nutrition Coordinator (Amanda King) to shop, prepare, and serve the breakfast. Our goal is to make sure having breakfast is not a barrier to student success in school. Our Student Support Worker, Jen Robinson is helping and Darlene VanDellen our LCF was able to get this started. Any child is welcome to come for breakfast before school starts in the morning. If students arrive late, they will be able to grab something from the office and take it to class with them. We also have snacks and lunches for students that need this support through donations from Mindful Munchies and other individuals and organizations.

Our School based care- team, Admin, SSW, LCF are working to provide Nicholas Sheran Cares packages to families identified as being in need.

We will be looking for donations/volunteers to help supplement these initiatives.

Book Mobile Wednesdays 2:30- 4:15pm (wheelchair accessible).

We are in the process of planning lessons and activities for Truth and Reconciliation Week next week along with our Orange Shirt Day on Thursday Sept 29th. This will include an art installation with 400 orange rocks that will be placed by our students. Sept 30th is Truth and Reconciliation Day and there will be no school that day. Many activities are planned throughout Lethbridge to promote involvement and awareness of this day.

Picture Day is Tuesday October 4th.

Different grade levels have volunteered to share specific grade information at school council meetings throughout the year.

No School:

Oct 10- Thanksgiving

Oct 11- Professional Learning Day- Division Wide

Oct 20/21- No school P.L a.m./Parent/Teacher Conferences afternoon and evening

This earlier meeting provides teachers a time to focus on students personal and work habits. It's important for us to build relationships with our families and allow students time to settle into classes and routines before doing formal assessments and writing report cards. More of a conversation. Report cards will come out Nov 25th.

Provides more time for teachers to assess specific skills before a written report.

Terry Fox Run is this Friday September 23rd. We will be meeting up with students from Dr Probe, Coalbanks, and MMH on the route. Parents are welcome to join their child on the walk. Our goal is to raise \$700 for Cancer research. We have \$400 so far!

Steve W:

Assemblies - Four values- Compassion, Collaboration, Resilience, Responsibility. Teachers present lessons on each value through the month of September. Mission and Vision statements were changed. Student leadership- involving kids in decision making. Grade levels will take turns contributing to these to help add some more variety to them.

MyBusStop app- GPS tracking service for school buses. Information on the app is on the Division Webpage under transportation. There is a password code to find our school code. The password is southlandcodes. The Nicholas Sheran code to be entered after that is L84FQJ88OY

Parking Lot – We are working to try and keep the driveway clear of traffic and encouraging students not to cross it. We're concerned that students are not visible

enough if they have to (or are encouraged to) move between vehicles. The School Division is planning on repainting the curb and increase the “yellow” no-parking zone. They are also looking into the possibility of additional signage.

Clubs- Excited to start building two new school-based clubs which align closely to all of our school’s values:

Leadership Club – help plan events and contribute to our local community. Division 1 students organizing and promoting special days (twin day, jersey day, etc- help promote by being on announcements and creating posters). Division 2 students organizing and promoting community service projects (ex. last year’s MyCity Cares clothing drive).

Inclusion Club (will have a catchier name: Kindness Club, Come as You Are Club)– A club to celebrate and recognize the different ways our diverse students enrich our school and to share this with our school community. See value in every person.

School Goals/Assurance Plan: Dawn shared the School Assurance Plan document. It can be found on the school’s website as <https://ns.lethsd.ab.ca/about> under About Us.

Treasurer Report: Angie FR not in attendance. Tisha reported that she would like to budget for similar to last year. Last year we supplied hot chocolate and candy canes to all of the students (\$250- cost \$180), Family Fitness Challenge (spent \$300 on prizes- all students that participated received a prize), Admin Appreciation (\$250 for \$50 gift cards to office and caretaking staff), Staff Appreciation Gifts (\$350 for 3/year), gave \$200/classroom for classroom supplies/books (\$150 to EEP as they are funded), Discretionary Fund of a \$1000 (last years was spent on Kona Ice for all students on Colour Run Day), would like to create a gaga pit this year (\$900- but Home Depot may donate some supplies). SportCheck donated basketball nets this year already as the ones we purchased last year were stolen. Could possibly request more donations from other companies this year. TOTAL of \$7000. We currently have \$3542 and would request \$3512 from the Society. Tisha asked if anyone would like to add or change anything for this year’s budget or if everyone was in favour? All in favour.

District Council Report: Tisha- haven’t had one yet this year. The first meeting is Oct. 6th from 6:30-8:00pm.

Trustee Report: Genny Steed not in attendance.

New Date for Parent Council: Third Tuesday of every month at 6:30pm? Leave Wednesdays if children are able to attend? All in favour to continue with Wednesdays.

Old Business: Dissolve Society- so that funds are all in location and less roles to fill. Only need a Society when holding casino fundraiser or fundraising for large items such as a new playground, applying for grants. Streamline and merge Society with Council? All in favour. Locke will reach out to Lauren M to write cheque for total and then close the account.

New Business: Fundraising ideas for this year & staff appreciation-donut day, Kernels, Subway, dance/walk-a-thon, Calibri reusable bags, hot lunches (suggestions welcome), Lethbridge Fresh

~~Fruit (20 lb. box of apples variety of types between \$30-34/box - school would make \$10/box).~~

Discussion if a Cash Drive/Dance-a-Thon may be easier? Request to outline all fundraisers at the beginning of the year so families can plan what they can/want to participate in? It would be good to allow the families to know what the fundraised money will be going to while advertising.

Request for New Business to be sent ahead of time to President/Secretary by email from here on out.

Parent Lending Library- \$500 received from grant last year- paid for a parent presentation and then books to be loaned out to families. Jeanine will send email out to families so that they know what is available. Created a record book to keep track.

Karma- asked if parents are welcome to join assemblies- at this point, student involvement only. Tisha- Livestreamed? Not able to with FOIP.

Next Meeting: Wednesday, November 19th

Motion to Adjourn/Second: Tisha, Locke @ 8:00pm